

Iowa Nurse Practitioner Society

CALL FOR

ORAL PRESENTATIONS

INPS invites submission of presentations for consideration for the 2014 Conference

Deadline: Monday, March 31, 2014.

Topics for consideration may include:

Women's Issues

Diabetes (management and care)

Asthma

Hypertension

Heart Disease

Stress Management

Selection process

- INPS Speaker abstracts will be submitted to the INPS Conference Committee for review
- A letter of acceptance or decline of your presentation will be emailed by April 15.

Submissions include:

1. Abstract (350-word limit)
2. Objectives
3. Biographical information forms

All submissions **MUST** include the forms/sections provided in this packet. Incomplete information or incorrect format will delay acceptance. Please complete all sections for each speaker/presenter/author that intends to participate during your session.

Please check one (1) box below that best describes your abstract submission

In track Session – 1 hour

Workshop – 3 hours

Is this submission an original research project? Yes No

Presentation Availability

INPS 2014 Educational Conference is being held November 6-8, 2014 in West Des Moines Iowa. Conference education hours are 8 a.m.– 5 p.m. daily. We realize not all speakers are available all three (3) days of the conference, accordingly please tell us dates & times that you are **NOT** available to present during the listed dates and hours. Check no more than two (2) days & circle morning or afternoon.

Thursday am/pm

Friday am/pm

Saturday am/pm

Speaker CV or Resume

Each presenter must include their CV or resume with their abstract. Include your educational and professional qualifications related to the proposed topic. CV & resumes may not be more than four (4) pages in length, please include only your top five (5) and/or topic related published articles/journal/papers. CV & resumes must be submitted in a Word document; protected PDF documents will not be accepted

SPEAKER INFORMATION & CO-SPEAKER INFORMATION

Main Contact Information

Name _____
Credentials _____
Area/Specialty of Work _____
If Student, School Affiliation _____
Number of Speakers that will be presenting with you _____
Business _____
Address _____
City, State, Zip code _____
Email _____
Title of Presentation _____

INPS chooses to communicate with speakers via email unless another form of preferred communications is selected here.

Please check & provide the best way to reach you if email isn't your preferred communication:

Mobile Phone # _____

Office Phone # _____

Provide the name of your assistant & contact info if applicable

Assistant Name _____
Assistant Contact email & phone #: _____

INPS allows four (4) speakers for each session. Please complete the following information for each additional speaker presenting during your session, if applicable.

Second Presenter's Information

Name _____
Credentials _____
Area/Specialty of Work _____
If Student, School Affiliation _____
Business _____
Address _____
City, State, Zip code _____
Email _____

Third Presenter's Information

Name _____
Credentials _____
Area/Specialty of Work _____
If Student, School Affiliation _____
Business _____
Address _____
City, State, Zip code _____
Email _____

Fourth Presenter's Information

Name _____
Credentials _____
Area/Specialty of Work _____
If Student, School Affiliation _____
Business _____
Address _____
City, State, Zip code _____
Email _____

Speaker Biography

Each presenter must include a brief biography, no more than 150 words per presenter. Biography should include a summary of each presenter's educational and practice background that relates directly to the qualifications to speak on the proposed topic. Biographies must be submitted in word document; protected PDF documents will not be accepted.

Application Abstract

Please provide your abstract in 350 words or less. If additional space is needed, please attach your additional information to this document in a Microsoft Word Document 97 or later. Please be sure to accurately label the attachment to correspond with this section. Protected PDF attachments will not be accepted.

Please check a box below to indicate the content level of your presentation

Basic; information is intended for the:

Intermediate

Advanced

Summary

Please provide in twenty-five (25) words or less a brief description of your presentation to be included in the conference program. Submit in a Microsoft Word document (2013 or earlier).

Course Objectives

Three (3) for In-track –Five (5) for Workshops

Session Title: _____

Speaker(s) & Credentials: _____

Professional Title: _____

RX: _____

At the end of this session/workshop, participants will be able to:

1. _____

2. _____

3. _____

4. _____

5. _____

INPS offers honoraria for each session offered at the Conference. Speakers who present concurrent in-track sessions, workshops and poster presenters will receive an honorarium. INPS has added an extra savings benefit to our speaker participation program by extending a complementary full conference registration to all In-Track and Workshop speakers. Below are the honoraria amounts provided:

- One (1) In-Track Session = \$200
- One (1) Workshop = \$500

Submissions may be emailed to Shelby Cartwright at shelbyinps@gmail.com by March 31, 2014.